

Form W-4 (2019)

Personal Allowances Worksheet (Keep for your records.)

A Enter "1" for yourself **A** _____

B Enter "1" if you will file as married filing jointly **B** _____

C Enter "1" if you will file as head of household **C** _____

D Enter "1" if: {

- You're single, or married filing separately, and have only one job; or
- You're married filing jointly, have only one job, and your spouse doesn't work; or
- Your wages from a second job or your spouse's wages (or the total of both) are \$X,XXX or less.

} . . . **D** _____

E Child tax credit. See Pub. 972, Child Tax Credit, for more information.

- If your total income will be less than \$XX,XXX (\$XXX,XXX if married filing jointly), enter "4" for each eligible child.
- If your total income will be from \$XX,XXX to \$XXX,XXX (\$XXX,XXX to \$XXX,XXX if married filing jointly), enter "2" for each eligible child.
- If your total income will be from \$XXX,XXX to \$XXX,XXX (\$XXX,XXX to \$XXX,XXX if married filing jointly), enter "1" for each eligible child.
- If your total income will be higher than \$200,000 (\$400,000 if married filing jointly), enter "-0-" **E** _____

F Credit for other dependents. See Pub. 972, Child Tax Credit, for more information.

- If your total income will be less than \$XX,XXX (\$XXX,XXX if married filing jointly), enter "1" for each eligible dependent.
- If your total income will be from \$XX,XXX to \$XXX,XXX (\$XXX,XXX to \$XXX,XXX if married filing jointly), enter "1" for every two dependents (for example, "-0-" for one dependent, "1" if you have two or three dependents, and "2" if you have four dependents).
- If your total income will be higher than \$XXX,XXX (\$XXX,XXX if married filing jointly), enter "-0-" **F** _____

G Other credits. If you have other credits, see Worksheet 1-6 of Pub. 505 and enter the amount from that worksheet here. If you use Worksheet 1-6, enter -0- on lines E and F **G** _____

H Add lines A through G and enter the total here **H** _____

For accuracy, complete all worksheets that apply.

- If you plan to **itemize** or **claim adjustments to income** and want to reduce your withholding, or if you have a large amount of nonwage income not subject to withholding and want to increase your withholding, see the **Deductions, Adjustments, and Additional Income Worksheet**.
- If you **have more than one job at a time** or are **married filing jointly and you and your spouse both work**, and the combined earnings from all jobs exceed \$XX,XXX (\$XX,XXX if married filing jointly), see the **Two-Earners/Multiple Jobs Worksheet** to avoid having too little tax withheld.
- If **neither** of the above situations applies, **stop here** and enter the number from line H on line 5 of Form W-4 below.

----- Separate here and give Form W-4 to your employer. Keep the worksheet(s) for your records. -----

Form W-4 Department of the Treasury Internal Revenue Service	Employee's Withholding Allowance Certificate ► Whether you're entitled to claim a certain number of allowances or exemption from withholding is subject to review by the IRS. Your employer may be required to send a copy of this form to the IRS.	OMB No. 1545-0074 2019
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1 Your first name and middle initial	Last name	2 Your social security number
Home address (number and street or rural route)		3 <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Married, but withhold at higher Single rate. Note: If married filing separately, check "Married, but withhold at higher Single rate."
City or town, state, and ZIP code		4 If your last name differs from that shown on your social security card, check here. You must call 800-772-1213 for a replacement card. <input type="checkbox"/>
5 Total number of allowances you're claiming (from the applicable worksheet)		5
6 Additional amount, if any, you want withheld from each paycheck		6 \$
7 I claim exemption from withholding for 2019, and I certify that I meet both of the following conditions for exemption.		
<ul style="list-style-type: none"> • Last year I had a right to a refund of all federal income tax withheld because I had no tax liability, and • This year I expect a refund of all federal income tax withheld because I expect to have no tax liability. 		
If you meet both conditions, write "Exempt" here		7

Under penalties of perjury, I declare that I have examined this certificate and, to the best of my knowledge and belief, it is true, correct, and complete.

Employee's signature (This form is not valid unless you sign it.) ►		Date ►
8 Employer's name and address (Employer: Complete lines 8 and 10 if sending to IRS and complete boxes 8, 9, and 10 if sending to State Directory of New Hires.)	9 First date of employment	10 Employer identification number (EIN)